

SFVAMC DAV TRANSPORTATION NETWORK VOLUNTEER ONBOARDING SUMMARY LIST

Make and keep copies of all completed and submitted documents. Unless stated, submit all Volunteer onboarding documents to the local VA “Center for Development and Civic Engagement Department” (formerly Volunteer Services).

Phone: (415) 750-2144 Email: VHASFCVolunteerOnboarding@va.gov

No.	FILL OUT AND READ ONBOARDING FORMS AND DOCUMENTS	Date Submitted to VA	Date Completed
1	Fill out online VA form. Select “Santa Rosa VA Clinic (662GA)” https://www.cdceportal.va.gov/volunteer_at_facility/		
2	VA Form 10-7055 Application for Voluntary Service		
3	2019 VA Universal Fingerprint Request Form		
4	SFVAHCS Baseline Health Status Intake Form		
5	Declaration for Federal Employment Form OMB No. 3206-1082		
6	VA Volunteer Blue Badge		
7	VA Form 10-0483 Jul 2015 Acknowledgment of the Notice of Privacy Practices		
8	Tuberculosis Screening and Testing Form – SFVAMC Employee Health Clinic		
9	VA Form 10-0539 Sep 2021 Assignment of Functional Categories		
10	VA Memorandum Driver’s License Verification		
11	Watch The White Ribbon VA Pledge with VA Secretary Denis McDonough https://youtu.be/4pbCksID2vI		
12	Complete the White Ribbon Pledge – sign and submit the acknowledgment https://www.whiteribbonusa.org/whiteribbon-va-pledge		
13	VA Under Secretary for Health’s Information Letter Veterans Transportation Coordination 12/30/2014		
14	VA Memorandum Flu Prevention Update for Employees, Volunteers, Researchers and Trainees 11/14/2018		
15	VHA Directive 1193 Appendix B COVID-19 Vaccination VA Form 10-263 8/13/2021		
16	SFVAMC TMS Mandatory Training for Volunteers		
17	SFVAMC TMS Course #VA 4300999 Annual Mandatory Training For All Personnel		
18	SFVAMC TMS HIPPA & PRIVACY		
19	SFVAMC TMS Privacy and Information Security and Rules and Behaviors		
20	Watch TN Best Practices unlisted YT video https://youtu.be/HvlVe1aS964		

SCHEDULE APPOINTMENTS

Schedule a day to come to the San Francisco VA Medical Center to get fingerprinted and to see Occupational Health. You will need to bring with you:

1. Two (2) forms of ID (passport, social security card, identification, driver's license, birth certificate.
2. COVID vaccination card
3. Immunization records

No.	DOCUMENT or TASK	Appointment Date & Time	Date Submitted to VA	Date Completed
21	Fingerprinting			
22	VA Occupational Health			
23	COVID vaccination card			
24	Immunization records			

San Francisco VA Medical Center (SFVAMC) is the VA Sierra Pacific Network (VISN 21)
4150 Clement Street
San Francisco, CA 94121-1545
Main Phone: 415-221-4810

North Santa Rosa VA Clinic
3841 Brickway Boulevard
Santa Rosa, CA 95403
Main Phone: 707-569-2300

South Santa Rosa VA Clinic
2285 Challenger Way
Santa Rosa, CA 95407
Main Phone: 707-569-2300

DAV Sonoma Chapter 48
PO Box 762
Santa Rosa, CA 95402
Phone: 707-595-0324
Email: DAV48SonomaPC@gmail.com